

# Eugene Metro Fútbol Club

## Board Meeting Minutes

Date: August 4, 2008

Location: Rexius, 1275 Bailey Hill Rd., Eugene

Start Time: 6:00pm

End Time: 8:00 pm

Attendees: Bear Goodman, Jason Giles, Judy Boozer, Jurgen Ruckaberle, Flo Delaney, Evon Smith

### Minutes:

1. Meeting called to order
2. Introductions
3. Minutes from July delayed until next meeting
4. Treasurer's Report (Judy Boozer & Flo Delaney)
  - a. Taxes filed on time
  - b. Accountant would like to speak to the board at the next meeting regarding keeping up through meeting minutes and long-term planning. Add to email distribution of minutes (Chris Culver – culverc@lanec.edu)
  - c. No liabilities on balance sheet
  - d. Scholarships are now in a temporary restricted account
  - e. Intern has been found at no cost to provide office assistance
  - f. Juventus funding is not yet been completely received, deposited and recorded
  - g. Steve would like to see balance sheet comparison to budget – Jurgen replied that this is possible and helpful, the season dates being different than accounting dates makes it a little obscure. Fees are collected at different times than payment times. However, it will give a better view.
  - h. High School accounts are being followed up on and paid – a few remain unpaid still
5. Office Report (Flo Delaney)
  - a. Cathy Smith, Accounting Intern from LCC is volunteering in office to great success
  - b. Any one who wants to view an account, please ask to see it as Quickbooks is the official record to verify accounts between individual budgets and official records. We need to make sure and verify "on-field" decisions, changes, etc. with Quickbooks in a timely fashion. We need a system of check cashing, record keeping in order to reconcile accounts.
6. DOC Report (Jurgen Ruckaberle)
  - a. Speed Camp – Well attended – should net nearly \$1,000
  - b. High School Camp – Decent Tourn-out with 34 people today which is not bad for the 1<sup>st</sup> event
  - c. Tournaments – We are starting to win titles and make finals; especially at the younger age group which is encouraging
  - d. High school Try-outs are next Monday going through Thursday @ Roosevelt MS – informational meeting last night –Supplemental try-out in November
  - e. People are starting to use the on-line registration system more
  - f. Steve brought up the idea that we need to make sure our High School coaches recommend our program to their teams to build EMFC high school program.
  - g. One new coach has been hired for Sven??? Winter high school program for U-16 Boys
  - h. U-11 Fall League - OYSA has preliminary plans (18 boys & 16 Girls teams – no big PDX teams) – Regions not announced yet; may enter U10 league organized by Keizer, likely. Kidsports would let us enter our teams in U11 Klassic League.

## New Business

1. PQT/QT coach Hotel & Gas Reimbursement – Coaching is part of salary & Tournament fees are part of playing fee, but, we need to include a coach & hotel fee as separate. New schedule is friendlier for hotel & time. Motion from e-mail made and approved.
2. Coaches Background checks are being scrutinized tightly by OYSA. Lack of disclosure or responsiveness can jeopardize coaching.

## Old Business

### 1. Uniform Supplier (Jason Giles)

- a. A parent designer is willing to help with a Direct Kick Kiosk
- b. Raza has been really helpful in promoting our programs

### 2. New Annual Meeting Date (Steve)

- a. Required – Ildea is to combine the annual meeting and picnic. Change date from January to July which extends board terms by 5-months. Moving meeting to beginning to July before tournaments begin.

Motion: Move Annual Meeting from February to July (extends board tenures by 5-months)  
Approved Unanimously

### 3. Juventus (Evon Smith) - Handout

- a. Should earn about \$10,000 for scholarships after all is done. Right now it is unfinished. This is an increase from last year despite increased costs and complexity. Tickets did not sell-out. Bleachers sold-out not field. Raise in ticket price and sponsorships increased revenue. Lost sponsors because Beppe was not as involved but attracted new sponsors. This year, the big expense was the bus (not a cost last year). Hilton and banquet prices went up. Adidas was a great sponsor this year with Jersey's, balls and raffle products. Publicity was very good this year; RG covered event (3 feature stories); local news reports; OSU Paper. Many volunteers within the club. Scholarship families were able to volunteer and gain admittance. Community Networking was great – all parts of the community helped extensively. Banquet had terrific U of O presence (Bev Smith hosted) Tara E & Mike Smith helped host players. Athletic Department was very positive if we are able to continue the event. Myrna Dorfman and Guy A are key people who have helped organize and gather the Select team.
- b. Next year is being discussed with the International Sports Group.
- c. Evon would like to get more people involved in the organization & planning to pass on learned knowledge.

### 4. Youth Scholarship Program (Evon Smith)

- a. Status quo is the current policy but board recognizes the need for a comprehensive scholarship program. Mostly regarding how much is given, % awards, what it is used for, how funds are raised and accounted.
- b. Formalization of scholarship funding & distribution is needed.
- c. Scholarship accounting has not been clear we need to be clearer about how much money is available for scholarships.
- d. Steve would like to see a separate account in which scholarship \$\$ is kept and used
- e. Flo suggests using this years numbers for next year and using our retained earnings to pay for next year.
- f. Using a budget rather than a number of rostered players to decide number of scholarship is

better for competitive teams. As a competitive club adding players for scholarships are at odds.

- g. Evon – we could identify an amount from fees that is explicitly used for scholarship fund.  
Steve – We should break down our fee based on 3 years of operation to look at, what is left can go to scholarships.
- h. We need to be able to communicate to membership what % of money goes to scholarships.
- i. HS Scholarship number will be set by last years allocation.
- j. Bear - sponsorship, fundraising, and cost reductions could help with travel costs and associated costs
- k. Evon – What can we do with families who don't can't pay for tournament/travel expenses; an emergency fund for small meals etc. We could allocate an amount to the scholarship fund or have the scholarship committee reserve some of its budget. Suggestion is to give an emergency budget for request for small expenses that team managers and coaches could request.
- l. 11,000 allocated for hs scholarship fund +1,000 for discretionary funding.

5. Business Plan/5-Year Plan

- a. Dates need to be set for board retreat. Will be done by email.

6. A Replacement Fundraising Coordinator will need to be found

- a. Contact managers to identify candidates

7.