

# Eugene Metro Fútbol Club

## Board Meeting Minutes

Date: January 24, 2006  
Location: Kurt Engle's house  
699 Park Avenue  
Eugene, Or 97404

Start Time: 6:02 PM  
End Time: 8:25 PM  
Next Meeting: Tuesday, January 31<sup>st</sup>, 2006  
Kurt Engle's house

Attendees: Evon Smith (President), Steve Cooney (Vice President), David Davini (Treasurer), Kurt Engle (Secretary), Guy Arbogast (Board Member), Flo Delaney (Board Member), Mac Wilson (Dir. of Coaching), Chuck Wilson, Jurgen Ruckaberle

### Minutes:

Director of Coaching Report – Mac Wilson

#### OYSA Proposal Update

The EMFC proposal to OYSA was sent e-mailed on Tuesday, January 24, 2006. This signifies the official beginning of the Eugene Metro Fútbol Club.

#### Spring League and Spring Camp Planning – Mac Wilson, Jurgen Ruckaberle

Spring Camp- Fields are reserved at SEHS over spring break for 3 days. 3 age groups will be taught U10/U11, U12/U13, and U14/U15. Licensed Head Coaches will be assigned to each group with assistants as needed. The camp is not a scholarship fund raiser, it is to teach youth soccer and to raise revenue for EMFC.

Spring League – Registration forms have been turned in for all teams. Flo Delaney will take player cards to Kid Sports. Flo will front the money for the registration and will be reimbursed by the club at a later date.

#### Footskills Fundraising Report- Jurgen Ruckaberle

5 indoor sessions with 56 kids attending. has raised \$748 towards the scholarship fund. 3 outdoor sessions with 34 kids attending, has raised \$640 towards the scholarship fund. Expect to have \$2000 when the clinics wrap up.

Financial Committee Report – All  
Club Infrastructure – All

Office space has been obtained at the Summit Bank Building at Broadway and Oak. No mail address has been established at this time. Chuck Wilson has the key at this time. A computer system has been donated to the club and will be setup in the office for all to use. Guidelines for usage as well as system backup will be worked out. It was suggested that we obtain a 'thumb drive' to back up data. Kurt Engle has offered to help with computer issues.

Currently, e-mail will be handled through personal e-mail accounts. Mac Wilson will check to see about the availability of setting up a generic account under Comcast. Permanent e-mail will be determined at a later date.

#### Banking and Financial Software – David Davini

David proposed setting up an account with Summit Bank (see Motions). Initially there will be one bank account with separation of funds being reflected on the balance sheet. Further separation of accounts will take place as needed.

David also suggests that there be 4 people authorized to sign checks, Board President, Board Vice President, Board Treasurer and the Dir. of Coaching. Also suggests that a minimum of two people consistently sign checks, Board Treasurer and Dir. of Coaching. (see Motions)

#### Old Business – All

##### Website – Kurt Engle

Presented preliminary structure of website to board. All agreed that we are on the right track. Kurt will proceed. Content on the WWW page will be reviewed by the board before being posted on the live site. Kurt hopes to have the site live in the very near future.

##### Club Logo – Kurt Engle

Kurt presented the latest design. It was suggested to remove the stars in the black field at the top of the shield and replace them with the year the club was established. Kurt will ask for the changes and pass a new design around.

##### Scholarships for Spring League – Flo Delaney

Spring League scholarships will be dealt with on a case by case basis. Team managers will be responsible for announcing to the team that financial aide is available. Requests will be handled by Flo for "Fire" players. Finances for each team will be handled on a team by team basis for Spring League. Topic for further board discussion.

##### OYSA Annual Meeting

Takes place this weekend at Valley River Inn in Eugene. All are encouraged to attend. EMFC will provide 13-18 kids for a OYSA clinic at Kick City for this event.

##### Corporate Sponsorship – All

Mac has been in contact with an Adidas Sales Rep and will set up a meeting. Mac, Evon, Guy and Kurt expressed a desire to attend. Eric

Forrest of Pepsi has offered \$500 for sponsorship of the club. Steve Cooney will talk with Eric regarding what EMFC may or may not do with the funds.

Further board discussion needs to happen surrounding sponsorship of the club and/or club events.

#### New Business – All

##### Marketing/PR Planning committee formation

Evon is seeking individuals to staff working groups to aide in the marketing of the club. A scholarship committee is also needed.

##### New Business – All

Mac Wilson will present a budget proposal at the next board meeting and will work out a calendar for future events.

OYSA proposal will take place on February 6<sup>th</sup>. Attendees are to be determined.

Documents pertaining to club business need to be forwarded to Kurt Engle for archival purposes.

#### Motions:

Motion to approve minutes from the January 17<sup>th</sup>, 2006 Board meeting was passed by a unanimous vote.

Motion by Steve Cooney, seconded by Evon Smith was presented to the Board to have David Davini proceed with opening a bank account with Summit Bank to handle initial club finances. Motion was passed by a unanimous vote.

Motion was presented to accept David Davini's proposal for check signing guidelines. Motion was passed by unanimous vote.

#### Action Items:

Mac Wilson is to send all of the documents that make up EMFC's proposal to OYSA to all members of the board.

Mac Wilson and Jurgen Ruckaberle will work on Recruitment of coaches and players for all EMFC functions, specifically Spring Camp. Mac and Jurgen will provide input on how to market the upcoming Spring Camp.

Mac Wilson will look into setting up an e-mail account with Comcast for club usage.

Kurt Engle will continue to work on the club WWW page and present a new version of the logo to the board when available.

Steve Cooney will talk with Eric Forrest regarding the offer of \$500 sponsorship.

Evon Smith and Flo Delaney will begin putting together a Marketing/PR working group.